

AALA Executive or Branch Committee Member – Volunteer | Position Description

About the role

- Would suit candidates with legal industry experience and prior experience or interest in a committee role
- Contribute to AALA's environment of responsibility, unity, integrity, courage, and fellowship to meet its objectives
- Participate in AALA Executive Committee or Branch Committee activities
- Attractive opportunity for candidates looking for volunteer experience with Australia's premier non-profit community organisation focussed on advancing cultural diversity in law

The Role

This role involves supporting AALA and its overall mission. The Executive or Branch Committee Member assists the organisation towards meeting its vision, mission and objectives.

The Executive or Branch Committee Member facilitates the continued development of a results-orientated, professional and efficient organisation.

The role involves contributing to Executive or Branch Committee Meetings and undertaking events or initiatives as part of the Executive or Branch Committee.

Specific Responsibilities include:

- Attend Executive Committee or Branch Committee meetings
- Be actively involved in Subcommittees as part of the Executive or Branch Committee
- Plan the short-term and long-term goals in collaboration with the Executive or Branch Committee
- Assist in steering AALA advocacy work, joint venture, events, projects, public messaging and activities

Skills Required

This role will suit candidates who possess the following transferable skills and qualifications:

- Legal industry background
- Experience or interest in management decision making (finance, organisation, marketing, operations)
- Experience or interest in building consensus and relationships among association members, executives, stakeholders, and legal industry
- Proven management and negotiation skills, or capacity to develop them
- Ability to inspire confidence and to build trust
- Ability to work under pressure, plan personal workload effectively, and delegate

Time commitment and application

This role requires the successful applicant(s) to volunteer, on average, 2-3 hours per week.

Term of appointment

12 months from the date of the Annual General Meeting or Branch Meeting.

How to apply

See Notice of Annual General Meeting or Branch Meeting

About the organisation

The Asian Australian Lawyers Association (AALA) is the first incorporated association in Australia to focus on the growing number of Asian Australian lawyers in the profession, as well as other lawyers with an interest in Asia. Our members hail from more than 10 countries in Asia and, between them speak almost 20 different Asian languages and dialects. We have members from all walks of legal life, including students, lawyers and principals from small, medium and large firms, barristers, in-house and government lawyers. The objectives of AALA include:

1. To bring together members of the legal profession of Asian heritage and cultural background and others with an interest in Asia;
2. To provide a cohesive professional network to advocate for, and provide support to, our members and to benefit from shared learning and experience
3. To improve the capability and reputation of the members in the legal profession through raising public awareness and providing education;
4. To develop links with Asian legal associations and facilitate and promote access for members to Asian legal markets;
5. To promote and facilitate Asian cultural diversity in the senior ranks of the legal profession;
6. To promote a mutual understanding of Australian and Asian legal systems; and
7. Such other purposes as the association, by general meeting, may determine, as an independent, politically unaffiliated and religiously tolerant organisation.