

ASIAN AUSTRALIAN LAWYERS ASSOCIATION, INC.
REG NO. A0060052T
(the Association)

Minutes of Victorian Branch Meeting

1. Details

Place:	Video conference via Zoom
Date:	Monday 29 November 2021
Time:	5:30pm until 6:05pm AEDT

2. Agenda items

ITEM		
1.	CREDENTIALING OF MEMBERS The membership status and eligibility to vote of each attendee at the Branch Meeting were verified by Kerry Truong, the Branch Returning Officer, Jayr Teng and Christina Lien.	Branch Returning Officer, Jayr Teng and Christina Lien
2.	ACKNOWLEDGMENT OF COUNTRY Jenny Si, Victorian Branch Secretary of the Association gave an Acknowledgment of Country.	Branch Secretary
3.	WELCOME AND APOLOGIES The Branch Secretary welcomed attendees to the 2021 Victorian Branch Meeting of the Association. An explanation of the voting procedure for ordinary resolutions and for any contested elections by secret ballot was given. Present: Kelvin Ng, Jenny Si, Nikki Doan, Adrian Lee, Lizia Lim, Lily Sarkar, Renah Tang AM, Jayr Teng, Kerry Truong, Joshua Wong and Christina Lien. Apologies: Nil	Branch Secretary
4.	APPOINTMENT OF BRANCH MEETING CHAIR The Victorian Branch Committee at its Committee Meeting on 9 November 2021 resolved that Jenny Si chair the Branch Meeting. Motion: That the Branch Meeting appoint Jenny Si as Branch Meeting Chair. No objections or abstentions received. Carried.	Branch Secretary
5.	APPOINTMENT OF BRANCH RETURNING OFFICER The Victorian Branch Committee at its Committee Meeting on 9 November 2021 resolved that Kerry Truong, Immediate-Past Victorian Secretary be appointed Branch Returning Officer. Motion: That the Branch Meeting appoint Kerry Truong as Branch Returning Officer. No objections or abstentions received. Carried.	Chair

ITEM		
6.	<p>CONFIRMATION OF MINUTES OF 2020 BRANCH MEETING</p> <p>The Minutes of the previous Branch Meeting was circulated to Branch Members present today with the Notice of Branch Meeting by email on 8 November 2021.</p> <p>Motion: That the Branch Meeting confirm the minutes of the 2020 Branch Meeting as a true and correct record.</p> <p>No objections or abstentions received. Carried.</p>	Chair
7.	<p>VICTORIAN BRANCH PRESIDENT REPORT</p> <p>Kelvin Ng, Victorian Branch President of the Association gave a report on the activities of the Branch in 2021.</p> <p>Motion: That the Branch Meeting accept the Branch President's Report.</p> <p>No objections or abstentions received. Carried.</p>	Branch President
8.	<p>VICTORIAN BRANCH SECRETARY REPORT</p> <p>Jenny Si, Victorian Branch Secretary, provided a summary of the membership numbers in Victoria and nationally as at 25 November 2021.</p> <p>Nationally</p> <p>Victoria - 352</p> <p>Australian Capital Territory - 42</p> <p>New South Wales - 233</p> <p>Queensland - 189</p> <p>South Australia - 88</p> <p>Western Australia - 141</p> <p>(Other) Unaffiliated with a State - 131</p> <p>Total – 1176</p> <p>Victoria</p> <p>Membership level</p> <ul style="list-style-type: none"> • Lawyer or barrister admitted more than 3 years - 57 • Lawyer or barrister admitted less than 3 years - 59 • Law student / PLT student - 196 • Non-lawyer associate (non-voting) - 3 • Law firm - 34 • Honorary member - 3 <p>Motion: That the Branch Meeting accept the Branch Secretary's Report.</p> <p>No objections or abstentions received. Carried.</p>	Branch Secretary
9.	<p>SETTING OF THE NUMBER OF ORDINARY BRANCH COMMITTEE MEMBERS</p> <p>The Victorian Branch Committee at its Committee Meeting on 9 November 2021 resolved to approve that the number of Ordinary Branch Members on the Branch Committee is 15 members.</p> <p>Motion: That the Branch Meeting ratify the total number of Ordinary Branch Committee members at 15.</p> <p>No objections or abstentions received. Carried.</p>	Chair

ITEM		
10.	<p>ELECTION OF THE BRANCH COMMITTEE MEMBERS FOR YEAR 2021-22</p> <p>Declaration that all positions on the Branch Committee are vacant.</p> <p>Notice was given to each Branch Member on 8 November 2021 and specified the date, time and place of the Branch Meeting. Members were requested to attend Branch Meeting to elect the Victorian Branch Committee Members and consider any other items of business. The Notice included a copy of the Proxy Form for an appointment of a proxy and a Nomination Form.</p> <p>Nominations closed at 5:00pm on Saturday 27 November 2021.</p> <p>The Branch Committee may comprise up to 15 Branch Committee Members, including the Branch President and Branch Secretary.</p> <p>Twelve (12) Nominations were received:</p> <ul style="list-style-type: none"> • One (1) for Branch President <ul style="list-style-type: none"> - Kelvin Ng • One (1) for Branch Secretary <ul style="list-style-type: none"> - Jenny Si • Ten (10) for Ordinary Branch Committee Members <ul style="list-style-type: none"> <li style="width: 50%;">- Adrian Lee <li style="width: 50%;">- Kunal Sood <li style="width: 50%;">- Christina Lien <li style="width: 50%;">- Lily Sarkar <li style="width: 50%;">- Daniel D Nguyen <li style="width: 50%;">- Lizia Lim <li style="width: 50%;">- Jayr Teng <li style="width: 50%;">- Nikki Doan <li style="width: 50%;">- Jenny Au <li style="width: 50%;">- Radhika Kanhai 	Branch Returning Officer
11.	<p>DECLARATION OF ELECTED MEMBERS OF VICTORIAN BRANCH COMMITTEE 2021-2022</p> <p>The positions of Branch President, Branch Secretary and Ordinary Branch Committee Members are elected unopposed.</p> <p>The Branch Returning Officer declared the elected Victorian Branch Committee for 2021/22 Financial Year is Kelvin Ng (Branch President), Jenny Si (Branch Secretary), Adrian Lee, Christina Lien, Daniel D Nguyen, Jayr Teng, Jenny Au, Kunal Sood, Lily Sarkar, Lizia Lim, Nikki Doan and Radhika Kanhai.</p> <p>Motion: That the Branch Meeting ratify the results of the election of the 2021-2022 Branch Committee</p> <p>No objections or abstentions received. Carried.</p>	Branch Returning Officer
12.	<p>ANY OTHER ITEMS OF BUSINESS</p> <p>Branch President will organise a social event for the Branch Committee in December.</p>	Chair
13.	<p>CLOSE</p>	Chair