



ASIAN AUSTRALIAN LAWYERS ASSOCIATION INC

PROMOTING CULTURAL DIVERSITY IN THE LAW

ASIAN AUSTRALIAN LAWYERS ASSOCIATION, INC.
REG NO. A0060052T
(the Association)

Agenda – Meeting of Executive Committee

Details

Place:	Via Zoom conferencing
Dial in	<p>Asian Australian Lawyers Association is inviting you to a scheduled Zoom meeting.</p> <p>Topic: AALA ExCo Meeting</p> <p>Time: Nov 8, 2021 07:30 PM Canberra, Melbourne, Sydney</p> <p>Join Zoom Meeting</p> <p>https://us06web.zoom.us/j/99011454368?pwd=cDBaVFBYRVAYWW5Sb2VHeGdCQis5QT09</p> <p>Meeting ID: 990 1145 4368</p> <p>Passcode: 580585</p> <p>One tap mobile</p> <p>+16699006833,,99011454368#,,,,*580585# US (San Jose)</p> <p>+19292056099,,99011454368#,,,,*580585# US (New York)</p> <p>Dial by your location</p> <ul style="list-style-type: none">+1 669 900 6833 US (San Jose)+1 929 205 6099 US (New York)+1 253 215 8782 US (Tacoma)+1 301 715 8592 US (Washington DC)+1 312 626 6799 US (Chicago)+1 346 248 7799 US (Houston) <p>Meeting ID: 990 1145 4368</p> <p>Passcode: 580585</p> <p>Find your local number: https://us06web.zoom.us/j/99011454368?pwd=cDBaVFBYRVAYWW5Sb2VHeGdCQis5QT09</p>
Date:	Monday, 8 November 2021
Time:	7.30pm – 9.00pm AEDST / 7.00pm – 8.30pm ACDST / 6.30pm – 8pm AEST / 4.30pm – 6pm AWST

Attendees:	
Apologies:	Jessica Teoh David Chong (NSW)

Agenda

NO	PURPOSE	ITEM	ACTION ITEM
1.		WELCOME, ACKNOWLEDGMENT OF COUNTRY AND APOLOGIES	
		The meeting opened at 7.36pm AEDST.	
	<i>For noting</i>	Quorum will not be met until 8:00pm (AEDST)	
2.		DECLARATIONS OF INTERESTS	
	<i>For noting</i>		
3.		RECURRING ITEMS FOR DISCUSSION/RESOLUTION (85 MIN)	
	<i>For resolution</i>	(a) Motion: That the Executive Committee approve the minutes of the Executive Committee meeting held on 19 October 2021. (See Attachment A) MOVED: Kingsley Liu SECONDED: Molina Asthana Olive abstain.	
	<i>For resolution</i>	(b) Motion: That the Executive Committee accept the membership applications received between 18 October 2021 and 6 November 2021 (inclusive). (See Attachment B) Membership list attached for confirmation. MOVED: Nai Yan Yeap SECONDED: Molina Asthana CARRIED	
	<i>For noting</i>	(c) Motion: That the Executive Committee ratify the motions dated 21 October 2021, 25 October 2021 and 26 October 2021 noted as carried in the Flying Minutes Record. (See Attachment C) MOVED: Matt Floro SECONDED: Molina Asthana CARRIED	
	<i>For noting</i>	(d) President's Report Reflection of Summit; National Exec Roundtable (perhaps early 2022).	
	<i>For noting</i>	(e) Vice-President's Report William Ah Ket Award Night is almost finalised; has attended various events to promote AALA.	
	<i>For noting</i>	(f) Secretary's Report	
		Motion: That the Executive Committee appoint Veer Dhaliwal as AALA National Discipline and Grievance Officer and Stephanie Tan as AALA Deputy National Discipline and Grievance Officer. MOVED: Molina	

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		<p>SECONDED: Vernon</p> <p>CARRIED</p> <p>National AGM and Branch Meetings</p> <p>November Info Session – Election Runner and any final questions</p> <p>AAALA 2021 National AGM and Branch Meetings Mastersheet: https://docs.google.com/document/d/11Ngrnsi_Pja8FVFm5Xbp31VEz8C7vz1entDkDD1wKLS/edit?usp=sharing</p> <p>Motion: That the Executive Committee approve the proposed constitutional amendments for presentation to Members in a formal Notice of National AGM.</p> <p>(See Attachment D)</p> <p>MOVED:</p> <p>SECONDED:</p> <p>Motion: That the Executive Committee appoint Matt Floro as Chair of the National AGM.</p> <p>MOVED: Kingsley</p> <p>SECONDED: Molina</p> <p>Motion: That the Executive Committee appoint Nai Yan Yeap as National Returning Officer for the National AGM.</p> <p>MOVED: Kingsley</p> <p>SECONDED: Anand</p> <p>Motion: That the Executive Committee approve the same membership fee structure for the 2021-2022 financial year as for the previous financial year for presentation to Members in a formal Notice of National AGM.</p> <p>There is merit to adjustment and restructure however there is not time before the AGM. This can be tabled for the SGM.</p> <p>MOVED: Matt Floro</p> <p>SECONDED: Nai Yan Yeap</p> <p>Motion: That the Executive Committee recommend that the Annual General Meeting set the total number of Ordinary National Executive Committee Members at 5.</p> <p>The more Committee members there are, the more are required to pass flying minutes and motions. It is important to get 5 good candidates and set the expectation they are to actively contribute.</p> <p>MOVED: Kingsley Liu</p> <p>SECONDED: Molina Asthana</p>	

NO	PURPOSE	ITEM	ACTION ITEM
		<p>Motion: That the Executive Committee adopt the AALA Election Policy.</p> <p>(See Attachment E)</p> <p>MF circulated the policy for feedback. In future circumstances, it may be worth having an election tribunal. The policy ought to be simple as possible.</p> <p>MOVED: Matt Floro</p> <p>SECONDED: Nai Yan Yeap</p> <p>Motion: That the Executive Committee adopt the AALA Position Descriptions in substantially the same form as in Attachment F.</p> <p>(See Attachment F)</p> <p>MOVED: Matt Floro</p> <p>SECONDED: Nai Yan Yeap</p> <p>Motion: That the Executive Committee adopt the AALA Code of Conduct and Conflict of Interest Policy as circulated as discussed at the ExCo Meeting in substantially the same form.</p> <p>(See Attachment G)</p> <p>The policy is to empower our members to do the best job they can.</p> <p>Comments:</p> <p>VT – addition of acceptance of cash or equivalent i.e. gift cards is prohibited cl. 7.6</p> <p>KN – Does the policy have any consequences?</p> <p>MF – It is a soft approach rather than hard teeth.</p> <p>It leaves the ExCo or the Branch Co to resolve as quickly as possible.</p> <p>A materiality threshold for pecuniary benefits is a sound approach for filtering out trivial issues.</p> <p>MA – It is usual for Boards to resolve these issues. It could be via a register.</p> <p>MOVED: Matt Floro</p> <p>SECONDED: Nai Yan Yeap</p> <p>Motion: That the Executive Committee approve the proposed proxy appointment form.</p> <p>(See Attachment H)</p> <p>The same form as previous year.</p> <p>MOVED: Matt Floro</p> <p>SECONDED: Nai Yan Yeap</p> <p>Motion: That the Executive Committee approve the proposal for LAWASIA Membership (\$500).</p> <p>(See Attachment I)</p>	

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		<p>LAWASIA approached us to be a member. The usual cost is \$750 and agree to discount to \$500 per year. It is a peak body of legal association in the Asia Pacific region with very wide reach internationally and active with seminars and conferences and good marketing channel. Membership gives us access to all of that</p> <p>Membership may allow us to pass the benefits of more senior members of AALA. Presently will benefit VP and Pres.</p> <p>MOVED: Kingsley Liu</p> <p>SECONDED: Molina Asthana</p> <p>MF is on LawAsia on Environment Committee and will abstain.</p> <p>Veer – Abstention. It doesn't provide much benefit to AALA but more to the Exco.</p>	
	<i>For noting</i>	<p>(g) Treasurer's Report: arranging for Passover in relation to treasurer role.</p>	
	<i>For noting</i>	<p>(h) Branch Reports</p> <p>(i) ACT: final events of the year included a guest talk and a Christmas celebration event.</p> <p>(ii) NSW: final events will be hosted, included end of year drinks; 2022 Planning Day will be in December.</p> <p>(iii) NT: have begun reaching out to fellow legal organisations (eg. law student associations; women in law associations; Hellenic Greek lawyer associations; Maluka Refugee Centre etc) and have received warm responses; Launch Event is in discussion; had first Branch Committee Meeting and began the administrative-side of establishing the NT Branch; potential first event (a CPD) is in discussion; Lyma as President has been invited as a guest to various local events, providing a strong.</p> <p>(iv) QLD</p> <p>Appointment of QLD Patron; final event of the year is celebratory drinks.</p> <p>(v) SA</p> <p>(vi) TAS</p> <p>(vii) VIC: three final events before close of year (Bridging Translation CPD; Diwali Dinner; End of Year Dumplings and Drinks).</p> <p>(viii) WA: three final events before close of year (Mentoring Event online – all are welcome; End of Year Drinks; Migration Law Event online).</p>	
	<i>For discussion</i>	<p>(i) AALA National Portfolios 2021</p> <p>AALA National Portfolios 2021 Google Doc:</p>	

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		<p>https://docs.google.com/spreadsheets/d/1ywdksvsSEiGPOQVq6mdu177qyo76eBGTSBy4TWgO1fM/edit#gid=0</p> <ul style="list-style-type: none"> (i) Steering, Advocacy, Policy and News Media (ii) Branch Formation (iii) Marketing and Social Media (iv) Membership (Recruitment and Retention) (v) Mentoring Program (vi) Secretariat and Governance (vii) Partnerships and Sponsorship <p>Motion: That the Executive Committee approve the sponsorship prospectus in substantially the form circulated by email by Kelvin Ng on 30 October 2021.</p> <p>MOVED:</p> <p>SECONDED:</p> <ul style="list-style-type: none"> (viii) National Digital Events Series (ix) National Summit (x) Student Engagement (xi) William Ah Ket Scholarship / Scholars Forum 	
4.	NEW ITEMS FOR DISCUSSION/RESOLUTION	<p><i>For discussion</i></p> <ul style="list-style-type: none"> (a) ALA National Member Recognition Policy Potential extension of member recognition policy to cover celebration of appointments/awards and promotion of members running in external elections 	
5.	ITEMS FLAGGED FOR DISCUSSION AT A FUTURE MEETING		
	<i>For noting</i>	<ul style="list-style-type: none"> (a) Branch Terms (b) 2021 National Members' Survey – to be circulated before the end of 2021 	
6.	BUSINESS WITHOUT NOTICE		

NO	PURPOSE	ACTION ITEM
7.	<p>CLOSURE</p> <p>The meeting closed at AEST / ACST / AWST.</p> <p>Next meeting TBC after National AGM</p>	