

Asian Australian Lawyers Association Inc.
Reg. No. A0060052T / ARBN 604 922 812
(the Association)

Notice of 2020 New South Wales Branch Meeting

NOTICE IS GIVEN that the New South Wales Branch Meeting (**NSW Branch Meeting**) of members of the Association (**Members**) will be held as follows:

Place:	Video Conference via Zoom*
Date:	Monday 23 November 2020
Time:	5.15pm (for a 5.30pm start)
Zoom Details:	Zoom details will be circulated upon Branch members' registration.

****candidates running for a contested position will be invited to join the Branch Returning Officer at physical location to be determined at a later date.**

All times referenced in this notice and notes following are in AEDT / Sydney time.

To vote at the NSW Branch Meeting, you must have a current Branch membership (and not be an Associate Branch Member) by midnight 6 November 2020 and your membership rights must not be suspended for any reason.

ITEMS OF ORDINARY BUSINESS

ITEM	
1	CONFIRMATION OF MINUTES OF 2019 BRANCH MEETING To confirm, by ordinary resolution, the draft minutes of the 2019 NSW Branch Meeting. <i>The draft minutes of the 2019 NSW Branch Meeting are included in <u>Annexure A</u> to this Notice.</i>
2	ELECTION OF BRANCH PRESIDENT AND BRANCH SECRETARY To elect, as separate resolutions, the following Officeholders of the New South Wales Branch Committee of the Association (NSW Branch Committee): <ul style="list-style-type: none">• Branch President; and• Branch Secretary. <i>The Nomination Form for Officeholders of the NSW Branch Committee of the Association is included in <u>Annexure B</u> to this Notice.</i>
3	ELECTION OF ORDINARY COMMITTEE MEMBERS To decide, by ordinary resolution, the number of Ordinary Members of the NSW Branch Committee to hold office for the Financial Year ending 30 June 2021. If required, to elect, as a single ordinary resolution, the Ordinary Branch Committee Members of

ITEM

the NSW Branch Committee.

The Nomination Form for Ordinary Members of the Executive Committee of the Association is included in Annexure C to this Notice.

Dated this 9 November 2020.

Marija Yelavich

NSW Branch Secretary, Asian Australian Lawyers Association Inc.

NOTES

1. Proxies

A Member is entitled to appoint another Member to attend, speak and vote at the NSW Branch Meeting, as the Member's proxy, by completing a Proxy Form (Annexure B).

Proxy Forms that are submitted to the Association electronically must be received by the Association by **5.15pm (AEDT) on Sunday 22 November 2020 by email to: nsw@aala.org.au**.

Proxy Forms that have been completed in hard copy must be received by the Branch Meeting Chair **before 5.15pm (AEDT) on Monday 23 November 2020**.

Any Proxy Form that is not received in accordance with the above timeframes will not be valid for the NSW Branch Meeting.

2. Entitlement to Vote

For the purposes of the NSW Branch Meeting, a person is entitled to vote if:

- the person is a Branch Member of the Association (other than an Associate Branch Member);
- more than 10 business days have passed since he or she became a Branch Member; and
- the Branch Member's membership rights are not suspended for any reason.

If you have not yet paid your membership fees for the 2020-2021 financial year, you must do so by midnight 6 November 2020. If you do not pay your membership fees for the 2020-2021 financial year by this time, you will NOT be eligible to vote at the Branch Meeting.

3. Inquiries

General inquiries should be directed to Marija Yelavich, Branch Secretary of the NSW Branch of the Association, by email to: nsw@aala.org.au.

Inquiries about elections should be directed to Wai Kaey Soon, Branch Returning Officer of the NSW Branch of the Association, by email to wsoon@fjc.net.au.

4. Attachments:

- Annexure A – Draft minutes of the 2019 NSW Branch Meeting
- Annexure B – Nomination Form for Officeholders and Ordinary Members of the NSW Branch Committee
- Annexure C – Proxy Form

ANNEXURE A – DRAFT MINUTES OF THE 2019 NSW BRANCH MEETING

See attached.

ASIAN AUSTRALIAN LAWYERS ASSOCIATION, INC.
REG NO. A0060052T
(The Association)

Agenda / Minutes - NSW Branch Meeting
(in accordance with the Rules of the Association)

Place:	Corrs Chambers Westgarth (Sydney), Level 17, 8-12 Chifley Square, Sydney NSW 2000	
Date:	Wednesday, 27 November 2019	
Time:	5.30pm AEDT	
Agenda:		
	1.	Opening administration; Quorum met and Minutes-keeper allocated; Conflict of Interest
	2.	Appointment of NSW President
	3.	Appointment of NSW Secretary
	4.	General Business
Present:	Wai Kaey Soon Marija Yelavich Matthew Floro Kripa Bhatt Ronny Chen Stef Cheong Peter Luo Gillian Woon Elizabeth Wang Jeffrey Chow Tin-Lok Gajendran Balachandran	
Apologies:		

1. ITEM ONE

Meeting declared open 5.30PM. Minute keeper appointed. No conflicts declared.

2. ITEM TWO

IT WAS MOVED that Wai Kaey Soon be appointed as President of the NSW Branch of AALA.

The motion was seconded and carried UNANIMOUSLY.

3. ITEM THREE

IT WAS MOVED that Marija Yelavich be appointed as Secretary of the NSW Branch of AALA.

The motion was seconded and carried UNANIMOUSLY.

4. General Business

Being no further business, the meeting was closed 6.15pm.

Signed as a correct record

Chairperson

Date

**ANNEXURE B – NOMINATION FORM FOR OFFICEHOLDERS OF THE NSW
BRANCH COMMITTEE**

See attached.

**Asian Australian Lawyers Association Inc.
Reg. No. A0060052T / ARBN 604 922 812
(the Association)**

**2020-21 New South Wales Branch Committee Member – Nomination
Form**

The New South Wales Branch Committee of the Association (**NSW Branch Committee**) oversees the work of the New South Wales Branch of the Association (**NSW Branch**).

Each member of the NSW Branch Committee will hold office until the next New South Wales Branch Meeting (**NSW Branch Meeting**) after the date of his or her election but is eligible for re-election.

A member of the Association who is 18 years or over, is entitled to vote at the NSW Branch Meeting, and ordinarily resides in the jurisdiction of the Branch may nominate to join the NSW Branch Committee as an Ordinary Member, or nominate for an Officeholder position, in accordance with the Constitution of the Association for the 2020-21 Financial Year by completing this Nomination Form. Such a member may nominate himself or herself or, with the consent of a Branch Member entitled to vote at the NSW Branch Meeting, be nominated by that other Branch Member.

If more than one nomination is received for the Branch President or Branch Secretary positions, an election will be held at the NSW Branch Meeting. If more nominations are received than the number of Ordinary Member positions available on the NSW Branch Committee as determined by Ordinary Resolution at the NSW Branch Meeting, a single election will be held for the Ordinary Member positions of the Committee.

Completed Nomination Forms must be returned by **5.15pm (AEDT / Sydney time) on Sunday 22 November 2020**:

- by email to:
wsoon@fjc.net.au.

End of page

NOMINATION

I _____, nominate
(PRINT NAME)

(PRINT NAME)

to join the NSW Branch Committee of the Asian Australian Lawyers Association in the position indicated below:

Full name				
Address				
Phone				
Email				
Position (please indicate)	President	<input type="checkbox"/>	Secretary	<input type="checkbox"/>
	Ordinary Member		<input type="checkbox"/>	
Summary of qualifications and candidate statement of position				

Signed

Dated

ANNEXURE C – BRANCH MEETING PROXY FORM

See attached.



**Asian Australian Lawyers Association Inc.
Reg. No. A0060052T / ARBN 604 922 812
(the Association)**

2020 New South Wales Branch Meeting – Proxy Form

A member of the Association (**Member**) is entitled to appoint another Member to attend, speak and vote at the 2020 NSW Branch Meeting of the Association (**NSW Branch Meeting**), as the Member's proxy, by completing this Proxy Form.

To vote at the NSW Branch Meeting, you must have a current Branch membership (and not be an Associate Branch Member) by midnight 6 November 2020 and your membership rights must not be suspended for any reason.

Proxy Forms that are submitted to the Association electronically must be received by the Association by **5.15pm (AEDT) on Sunday 22 November 2020** by email to: nsw@aala.org.au.

Proxy Forms that have been completed in hard copy must be received by the Branch Meeting Chair before **5.15pm (AEDT) on Monday 23 November 2020**.

Any Proxy Form that is not received in accordance with the above timeframes will not be valid for the NSW Branch Meeting.

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PROXY

I _____,
(PRINT NAME)

of _____,
(PRINT ADDRESS)

being a member of the Asian Australian Lawyers Association Inc. (**AALA**) ordinarily residing in New South Wales and entitled to attend and vote at the 2020 New South Wales Branch Meeting (**NSW Branch Meeting**), appoint:

(PRINT NAME OF PROXY)

being a member of AALA, as my proxy (or failing the person named, or if no person is named, the Chairperson of the NSW Branch Meeting) to act generally at the NSW Branch Meeting on my behalf and to speak and vote in accordance with the following directions (or if no directions have been given, as the proxy sees fit) at the NSW Branch Meeting of AALA to be held over Video Conference via Zoom, 5.15pm (AEDT (for a 5.30pm start)) on Monday 23 November 2020 and at any adjournment of that meeting.

Please indicate your voting directions, if any:

Signed

Dated