

ASIAN AUSTRALIAN LAWYERS ASSOCIATION, INC.
REG NO. A0060052T
(the Association)

Minutes of Victorian Branch Meeting

1. Details

Place:	Video conference via Zoom
Date:	Monday 28 November 2022
Time:	5:30pm AEDT
Quorum	The presence, physically, by proxy or electronically (Art 46) of 5 Members entitled to vote: Art 47.2 Quorum was achieved in accordance with Art 47.2

2. Agenda items

ITEM		
1.	CREDENTIALING OF MEMBERS The membership status and eligibility to vote of each attendee at the Branch Meeting were verified by Kerry Truong, the Branch Returning Officer, and Jenny Au.	Branch Returning Officer and Jenny Au
2.	ACKNOWLEDGMENT OF COUNTRY Jenny Si, Victorian Branch Secretary of the Association gave an Acknowledgment of Country.	Branch Secretary
3.	WELCOME AND APOLOGIES The Branch Secretary welcomed attendees to the 2022 Victorian Branch Meeting of the Association. An explanation of the voting procedure for ordinary resolutions and for any contested elections by secret ballot was given.	Branch Secretary
4.	APPOINTMENT OF BRANCH MEETING CHAIR Motion: That the Branch Meeting appoint Jenny Si as Branch Meeting Chair. Moved: Jenny Au Seconded: Lily Sarkar Carried	Branch Secretary
5.	APPOINTMENT OF BRANCH RETURNING OFFICER Motion: That the Branch Meeting appoint Kerry Truong as Branch Returning Officer. Moved: Jenny Au Seconded: Jayr Teng Carried	Chair

ITEM		
6.	<p>CONFIRMATION OF MINUTES OF 2021 BRANCH MEETING</p> <p>The Minutes of the previous Branch Meeting was circulated to Branch Members present today with the Notice of Branch Meeting by email on 11 November 2022.</p> <p>Motion: That the Branch Meeting confirm the minutes of the 2021 Branch Meeting as a true and correct record.</p> <p>Moved: Kerry Truong</p> <p>Seconded: Lily Sarkar</p> <p>Carried</p>	Chair
7.	<p>VICTORIAN BRANCH PRESIDENT REPORT</p> <p>Kelvin Ng, Victorian Branch President of the Association gave a report on the activities of the Branch in 2022.</p> <p>Motion: That the Branch Meeting accept the Branch President's Report.</p> <p>Moved: Jenny Si</p> <p>Seconded: Jenny Au</p> <p>Carried</p>	Branch President
8.	<p>VICTORIAN BRANCH SECRETARY REPORT</p> <p>Jenny Si, Victorian Branch Secretary, provided a summary of the membership numbers in Victoria and nationally as at 11 November 2022x.</p> <p>AA/AB - Lawyer or barrister admitted more than 3 years - 38 B - Lawyer or barrister admitted less than 3 years - 44 C - Law student / PLT student - 50 D - Non-lawyer associate (non-voting) - 2 E - Law firm - 35</p> <p>Total - 169</p> <p>Nationally Victoria - 169 New South Wales - 104 Western Australia - 67 South Australia - 81 Queensland - 77 Australian Capital Territory 77 (Other) - 73 Total AALA Members: 601</p> <p>Motion: That the Branch Meeting accept the Branch Secretary's Report.</p> <p>Moved: Kerry Truong</p> <p>Seconded: Kelvin Ng</p> <p>Carried</p>	Branch Secretary
9.	<p>SETTING OF THE NUMBER OF ORDINARY BRANCH COMMITTEE MEMBERS</p> <p>The Victorian Branch Committee at its Committee Meeting on 9 November 2021 resolved to approve that the number of Ordinary Branch Members on the Branch Committee is 15 members.</p> <p>Motion: That the Branch Meeting ratify the total number of Ordinary Branch Committee members at 15.</p> <p>Moved: Jenny Au</p>	Chair

ITEM		
	<p>Seconded: Kelvin Ng</p> <p>Carried</p>	
10.	<p>ELECTION OF THE BRANCH COMMITTEE MEMBERS FOR YEAR 2022-23</p> <p>Declaration that all positions on the Branch Committee are vacant.</p> <p>Notice was given to each Branch Member on 11 November 2022 and specified the date, time and place of the Branch Meeting. Members were requested to attend Branch Meeting to elect the Victorian Branch Committee Members and consider any other items of business. The Notice included a copy of the Proxy Form for an appointment of a proxy and a Nomination Form.</p> <p>Nominations closed at 5:00pm on Sunday 27 November 2022.</p> <p>The Branch Committee may comprise up to 15 Branch Committee Members, including the Branch President and Branch Secretary.</p> <p>Twelve (12) Nominations were received:</p> <ul style="list-style-type: none"> • One (1) for Branch President <ul style="list-style-type: none"> - Kelvin Ng • One (1) for Branch Secretary <ul style="list-style-type: none"> - Jenny Au • Eight (8) for Ordinary Branch Committee Members <ul style="list-style-type: none"> - Amber Meyer - Lily Sarkar - Jay (Jehan) Chandramohan - Lizia Lim - Jayr Teng - Quynhi Nikki Doan - Jenny Si 	Branch Returning Officer
11.	<p>DECLARATION OF ELECTED MEMBERS OF VICTORIAN BRANCH COMMITTEE 2022-2023</p> <p>The positions of Branch President, Branch Secretary and Ordinary Branch Committee Members are elected unopposed.</p> <p>The Branch Returning Officer declared the elected Victorian Branch Committee for 2022/23 Financial Year is Kelvin Ng (Branch President), Jenny Au (Branch Secretary), Amber Meyer, Jay (Jehan) Chandramohan, Jayr Teng, Jenny Si, Lily Sarkar, Lizia Lim and Quynhi Nikki Doan</p> <p>Motion: That the Branch Meeting ratify the results of the election of the 2022-2023 Branch Committee</p> <p>Moved: Kerry Truong</p> <p>Seconded: Maggie Wang</p> <p>Carried</p>	Branch Returning Officer
12.	<p>ANY OTHER ITEMS OF BUSINESS</p> <p>None</p>	Chair
13.	<p>CLOSE</p>	Chair